# An example of an academic CV

Academic CVs usually include a university address too

## ROBERT BROADSTONE

Home address: 74 Langdale Way

University address: School of Environment

Heaton Green Carmarthen

The University of Carmarthen

CA5 2WF

Oxford Road Carmarthen, CA4 3DE

rbroadstone@hotmail.com E-mail:

E-mail: rbroadstone@carm.ac.uk

01431 224 5842 Telephone:

**Telephone:** 01431 275 0113

#### RESEARCH

My principal research interests lie in the field of conservation and the impact upon the South Wales economy. I am currently investigating the impact of tourism, government policy and demography on conservation for my PhD. Using the latest econometric modelling and e-factor analysis techniques, I am producing conservation models and analysis tools including the Eliptor X tool.

Could also include an attached synopsis

My future research plans are to build on the foundations of my PhD to further develop models and tools in conjunction with government bodies, environmental agencies and city financial modellers.

# **EDUCATION**

Mention any

industry

collaborations

Mention

success at

attracting

funding

2002 - 2005

PhD "The Impact of the South Wales economy on conservation towards conservation modelling"

University of Carmarthen, Centre for Environment & Development

Supervisor: Professor F Smith (submission September, 2005) - leading researcher in conservation.

Partial funding awarded by the Wales Development Agency.

- In close collaboration with the Centre for Finance, The Wales Development Agency and Groundwork Wales, my thesis investigates novel modelling tools and analytical models.
- Econometric modelling, e-factor analysis, the Harvard model are used to track correlations and produce test models.
- · Extensive use of databases to manage and analyse statistics.

A synopsis of work undertaken is attached.

1999 - 2002

**BA (Hons) Economics & Geography (First Class)** 

University of Carmarthen

Modules included: Social & Human Geography, People & Environment, Planning, Economics & Econometrics, Quantitative Research Methods. Awarded - Initiative in Development Award for dissertation project - £150.

1997 - 1999 A Levels: Geography (A), Maths (B), Business Studies (C)

# TEACHING/ADMINISTRATION EXPERIENCE

2004 -Don't overlook

relevant skills

like project

management,

report writing or

team working

**Tutorial Assistant - University of Carmarthen** 

- Supervision support for two undergraduate projects in econometric models for conservation.
- Delivering seminars in "Conservation theory" and "Environment modelling" to groups of 10-20 undergraduate students - planning teaching methods.
- · Mentor to 2 new PhD students in the Department.
- Group leader on 3 field trips requiring leadership, problem solving under pressure and enthusiasm.

2003 - 2004 Hall Representative - Griffin Hall, Carmarthen

> Maintaining the effective running of the hall in conjunction with the warden, including one-to-one student support, administration and seeking students comments for hall reviews.

# **WORK EXPERIENCE**

Conservation

Member - Student Conservation Groups International

Participating in regular conservation projects including building restoration, riverside clearance and land reclamation.

Exposure to conservation marketing, budgeting and impact assessment.

Tourism

Tour Guide - Dingle Peninsula, Carmarthen Tourist Boad

Active in running activities - seminars, talks, guided tours and interaction with a broad range of visitors.

One of 4 guides at the Blasket Island Centre dealing effectively with over

2.000 visitors each season.

### PROFESSIONAL MEMBERSHIPS

The Institute of Ecology & Environmental Management - Affiliate British Trust for Conservation Volunteers - local branch member and previously secretary to the Treasurer

**TECHNICAL SKILLS** 

Econometrics

Include relevant E-factor analysis (fully competent) technical skills and The Harvard Model competencies

SPSS, H1X models, Access - advanced level use for Databases dissertation and PhD research

**PUBLICATIONS** 

Reference fully - usually Harvard style

'Towards a model of conservation' The Economist, 1st December, 2004

• 'Conservation and the South Wales economy' Conservation Times, July 2004 • 'E-factor analysis for the environment?' The Economist, 4th January, 2003

**CONFERENCES & COURSES** 

July 2004

"Conservation North West" - Presentation of a poster - 250 attendees including leading government bodies. £300 attendance funding awarded

following successful bid to the Welsh Tourist Boad.

August 2003

Graduate School - Research Councils - developing skills in project management, career management and team-working ability

attendance/papers/

#### REFERENCES

Prof. F. Smith (Supervisor).

School of Environment, University of Carmarthen, Oxford Road, Carmarthen CA4 3DE

E-mail: f.smith@carm.ac.uk

Prof. B. Jones (Collaborative Tutor)

School of Economics, University of Carmarthen, Oxford Road, Carmarthen CA4 3DE

E-mail: b.jones@carm.ac.uk

Ms. S. Smith (Employer) Carmarthen Tourist Board, Green Fields, Carmarthen CA2 4ER

E-mail: ssmith24@carmtb.org.uk

Usually two academic and one employer/character reference

Normally reverse

chronology - or

divided into sub-

sections. Long lists

could be as an

appendix

Clarify level of

involvement -

presentations